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Studio Policies (as of May 2026)

IMPORTANT: Please Read Carefully

I. YEARLY LESSON CALENDAR

The academic year follows the school calendar: September/October to the end of May (some years into the first few days of June). There are 34 sessions (lessons + team mtgs) in the academic year (**for those who register BEFORE July 2nd**, 30 sessions for those who register AFTER July 2nd), plus two recitals (with rehearsal) and possibly other group events, which are outlined on the calendar available when you sign in to your account on duetpartner.com.

No lessons will be taught during the school breaks (Christmas break, Winter break, Spring break, Holiday Mondays). Please see your yearly calendar in your duetpartner.com account for specific details on private lessons, group events, and recitals.

II. FEES

	Regular Rate Per Lesson	Preferred Rate (register before July 2)	Regular Tuition
30 min. lessons (ages 4-6 only)	\$32.50	\$ 975/year	a \$1105 value (4 session bonus)
1 hour (every other week/adults only)	\$65.00	none	
45 min. lessons	\$48.75.	\$1460/year	a \$1658 value (4 session bonus)
1 hour lessons (Gr. 6 & up)	\$65.00	\$1950/year	a \$2210 value (4session bonus)

***Only those students who complete the full year, Sept.-June, benefit from the bonus lessons & pre-registration.

BUDDY LESSONS

Beginner 1st yr (age 7+, 35 min. private; 20 min. w/ "buddy")	\$1535 ("Buddy" lessons start after January)
Prep level (30 min. private; 30 min. w/ "buddy")	\$1610
Grades 1 - 6 (45 min. private; 30 min. w/ "buddy")	\$2100

THEORY ACADEMY CLASSES (on select Mondays ... for those NOT in buddy lessons)

RCM Levels 3-5	\$275 tuition (group lessons)
RCM Levels 6-8	\$425 tuition (group lessons)
RCM Level 9 harmony/history	\$70/hour (private)

To register and reserve a time slot for the term, a **non-refundable deposit** of **\$150 per student private lesson spot** must be paid at the time of registration. Students already enrolled at the studio will be given the opportunity to pre-register and reserve their time slot for the next academic year by paying this same non-refundable deposit. The deposit is put toward the tuition.

The **balance** of the term fee (that is term fee minus the deposit paid) is **due in full** AT THE FIRST LESSON OF THE TERM. **Payment options (including post-dated cheques) will be clearly outlined on the invoice that is sent out in August. Annual tuition must be paid IN FULL by MAY 1st. Exception: theory class tuition must be paid in full by September 30th and is non-refundable. There is \$30 service charge for NSF cheques.**

III. Student Practice Benefit!

- students earn credits toward their tuition fees for diligent weekly practice: \$5 per week to a max of \$120 per year!!!
- to earn the credit students **MUST** log their practice on the PracticeSpace app and complete the minimum practice sessions, on different days, and meet the minimum weekly time.
- students/parents can use the credit to reduce their tuition instalment payments **OR** put it towards the next years registration deposit and tuition!!

IV. Online & Video lessons

a. Online lessons, conducted via Duet Partner online studio, are used when:

- the student has symptoms of illness but is feeling well enough to have a lesson
 - the teacher has symptoms of illness but is feeling well enough to have a lesson
 - when the student is unable to travel to the lesson because of severe weather or other unforeseen circumstances
- ***NB. students & parents who have symptoms of illness are asked **NOT** to come to the studio.

b. Video lessons are scheduled from time to time at the teacher's discretion and are conducted as follows:

- the teacher assigns the student to record specific items on the practice assignment & upload it to Practice Space along with some written comments by a specific date the following week.
- the teacher listens & responds with evaluation & written instructions &/or video instructions
- this replaces the in-person or online lesson that week

V. RESCHEDULING POLICY

The payment of your fees reserves a specific weekly time slot and occasional group slot for your lessons. If you cannot attend your private lesson for any reason, refer to the studio schedule and phone list given out at the beginning of each term (also available on the website "files") and arrange to switch lessons with another student. **Please phone me** once you have arranged an alternative time or if you cannot make alternative arrangements so I can update the studio online calendar.

If a student cancels a lesson because of a family emergency/bereavement, I will endeavour to make up the lesson during spots that may open up from time to time, however **make-up lessons are not a guarantee and unused lesson credits (including the regular bonus lessons) are nulled at the end of the regular academic term. Keep in mind that the preferred rate tuition gives each WEEKLY student a 3-lesson bonus when compared to the regular per lesson rates.**

Lessons missed because of family holidays, conflicts with another event, or failure to attend without notice are simply forfeited. Because on-line lessons are always an option, lessons missed due to illness or severe weather are also forfeited unless you meet-up with me online.

VI. TERMINATION POLICY

By registering for lessons and paying the **preferred rate** tuition, the student, parent, and teacher are bound to a 9-month contract, which **must** be completed. If at anytime the student/parent decides not to fulfill this contract, all the weeks of lessons up to the date of termination must be paid for at the full regular rate, even if the student did not attend **PLUS a \$150 per student cancellation fee**. All bonus lessons or lesson credits are forfeited. NB **Absolutely NO REFUNDS** (full or part) when withdrawing from a **theory academy class**.